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Pastoral Guidance

for the Preparation and Celebration

of the Sacrament of Confirmation

Guidelines, Procedures, Resources

Template 1

Order for the Conferral of Confirmation without Mass

Bishop Presiding

Normally Cover Page

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MASTER

Normally Inside Cover Page

This year a video is available that walks you through the process of preparing your Confirmation liturgy. Please view it before proceeding. It is available here: [https://youtu.be/nbqhPSG6RXg](https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fyoutu.be%2FnbqhPSG6RXg&data=05%7C02%7CLouise.Gannon%40mn.catholic.org.au%7C3d74668040fd4abf331f08dc486336ff%7Ce75462c772464f49b60e47a498eea9d6%7C0%7C0%7C638464838218964120%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=e6QK1fHp%2FwOfp1RrxhZID3b%2BTP5IE569Q1YglG7cb9k%3D&reserved=0)

**Template Notes**

This Master Order of Service template is for you to adapt to suit your community.

These notes are to be deleted to make space for other things you wish to include on the inside cover.

This template:

* is for confirmation without Mass with the Bishop presiding;
* is a Master Order of Service template and therefore includes all the structure and elements of the liturgy and detailed rubrics that explain everything that is to happen. Many rubrics need to be amended to suit your community. Please do not delete rubrics.
* presumes there is no deacon. Adjustments will need to be made if there is a deacon present;
* when viewed electronically, the styles listed at the top of the page are embedded into the template. Using these will make formatting easier. To amend a style, modify it in the list of styles and it will automatically be amended throughout the document. Styles are listed as:

 Lit Heading 1, 2 and 3

 Lit Style 1 and 2, Lit rubrics and Lit copyright.

* green text gives directions or explanations for you as you plan AND are to be deleted from your final copy. There should be no green text or options left when your Master is sent to the Office of Worship and Prayer.
* includes an Organisation Sheet at the end to be completed as soon as possible to be available for the Master of Ceremonies. Please adjust it to suit your needs.

Please consider the parish practice regarding ‘Acknowledgement of Country’ and include this ahead of the gathering hymn as appropriate.

When inserting liturgical texts please retain the sense lines. Also, please retain the spacing between elements. A well-spaced copy helps the presider.

Optional elements for our diocese are included in the appendices of the diocesan *Guidelines for the Preparation of the Sacrament of Confirmation*. These are:

* ‘Ritual for the Presentation of Symbols’ which may be included in the Introductory Rite for the *Order of Confirmation Without Mass*.
* Simplified version of the ‘Renewal of Baptismal Promises’ (See Guideline no. 9)

To save yourself work:

* please ensure the Master Order of Service is finalised with the Office of Worship and Prayer before making the people’s booklet/PowerPoint. A people’s booklet is made by saving the Master and deleting all that is not needed from the Master. This ensures both versions are consistent.
* If preparing multiple confirmation liturgies, prepare ONE and have it finalised before using it to prepare the other versions. This avoids making the same corrections in multiple versions.

Additional forms to be sent with the Master are:

* *Confirmation Liturgy Advice Form*
* *Liturgy Outline 1* which may accompany the advice form in place of a Master Order of Service.

If you have any questions or wish to discuss any of this, please contact the Officer of Worship and Prayer. E: Fiona.Duque1@mn.catholic.org,au

With thanks, Louise Gannon rsj | E: louise.gannon@mn.catholic.org.au | P: 4979 1135

Manager of Worship and Prayer, with the Diocesan Liturgy Council, the College of Assistant Masters of Ceremonies and the Christian Initiation Forum.

The Introductory Rites

Gathering Hymn Please stand

*The Paschal candle is in position and lit.*

*When those to be confirmed are assembled with their sponsors and parents, and the whole gathering of the faithful, the gathering hymn begins and the liturgical procession moves to the sanctuary as follows: cross bearer, person carrying the Oil of Chrism, deacon/person carrying the Book of the Gospels, clergy following as usual and finally the Master of Ceremonies.*

Upon reaching the sanctuary, those carrying symbols move immediately – and without reverencing the altar – to place them in the designated place. They then go to their seats.

The other ministers make the usual reverence to the altar and move to their position.

*The bishop gives his mitre and crozier to the Master of Ceremonies.*

Amend the rubrics above to indicate what is to happen for the procession, particularly if including the ‘Ritual for the Presenation of Symbols’ .

Insert words to hymn here.

Greeting

Bishop: In the name of the Father, and of the Son, and of the Holy Spirit.

**All: Amen.**

Bishop: Peace be with you.

**All: And with your spirit.**

Introduction

Please add rubrics to indicate what is happening.

Under normal circumstances this is the opportunity for a brief introduction to the liturgy, either by the presider, or it could involve a welcome to the Bishop from the community.

The Asperges – Rite for Sprinkling with Holy Water

The bishop moves to stand near the Baptismal Font. A server has the vessels to be filled with baptismal water.

Bishop: Dear friends, we come together to celebrate the Sacrament of Confirmation, an important step in the process of Christian Initiation.

May this baptismal water remind us of the promises we made at our baptism. As we use it in this sprinkling rite, let us, through the power of God’s Spirit, be healed of our brokenness and renewed in faithfulness and love.

The bishop takes water from the font and moves through the Church sprinkling the community with baptismal water. Music or an appropriate refrain accompanies the ritual action.

Depending on the size of the Church and Assembly, the parish priest may also participate in the sprinkling.

Insert words to any refrain being used here.

Upon returning the bishop hands the bowl to the server and returns to the chair. When all is ready he continues.

Bishop: May almighty God have mercy on us,

forgive us our sins,

and bring us to everlasting life.

**All: Amen.**

Collect

Bishop: Let us pray

Pause for silent prayer

Insert the text for the Collect keeping the sense lines as in the Missal.

Through Christ our Lord.

**All: Amen.**

Please be seated. The bishop receives his mitre from the Master of Ceremonies and puts it on.

Celebration of God’s Word

First Reading

A reading from …

Insert the first reading here.

The Word of the Lord.

**All: Thanks be to God.**

Pause for quiet reflection.

Responsorial Psalm

Insert the Psalm here. Ensure it is set out as it will be prayed. e.g. indicating repeats, cantor parts, assembly parts.

Pause for quiet reflection.

**Gospel Acclamation** Please stand as the acclamation begins

As the acclamation begins the minister goes to the bishop for a blessing, then processes to the altar, takes up the Book of the Gospels and processes to the ambo. When the bishop stands he removes his mitre and hands it to the Master of Ceremonies.

Insert the Gospel Acclamation here ensuring it is set out as it is to be prayed.

Gospel

Minister: The Lord be with you.

**All: And with your spirit.**

Minister: A reading from the holy Gospel according to …

**All: Glory to you O Lord**

The bishop receives his crozier from the Master of Ceremonies.

Insert the Gospel here.

The Gospel of the Lord.

**All: Praise to you Lord Jesus Christ.**

Please note the Book of the Gospel is not taken to the Bishop to reverence. This action is for Mass only.

Sacrament of Confirmation

Presentation of Candidates Please be seated

The bishop and other ministers take their seats. The bishop receives his mitre from the Master of Ceremonies and puts it on and then he receives his crozier.

When all is ready the Bishop stands at the chair, or moves to the most suitable place to engage with the candidates being presented.

The presenter calls each candidate by name. The candidates stand in their places when called, acknowledge the bishop and remain standing until invited to sit.

Amend or extend the rubrics regarding the presentation of candidates, adding any text associated with this.

Homily

Renewal of Baptismal Promises

After the homily, the bishop invites the candidates to stand and then questions them. The candidates respond together.

Bishop: Do you renounce Satan, and all his works and empty promises?

**Candidates: I do.**

Bishop: Do you believe in God, the Father almighty, Creator of heaven and earth?

**Candidates: I do.**

Bishop: Do you believe in Jesus Christ, his only Son, our Lord, who was born of the Virgin Mary, suffered death and was buried, rose again from the dead, and is seated at the right hand of the Father?

**Candidates: I do.**

Bishop: Do you believe in the Holy Spirit, the Lord, the giver of life, who today, through the Sacrament of Confirmation, is given to you in a special way, just as he was given to the Apostles on the day of Pentecost?

**Candidates: I do.**

Bishop: Do you believe in the holy Catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and life everlasting?

**Candidates: I do.**

Bishop: This is our faith. This is the faith of the Church.

We are proud to profess it in Christ Jesus our Lord.

**All: Amen.**

The Laying on of Hands

The bishop removes his mitre and hands it and his crozier to the Master of Ceremonies, then (while the Priests associated with him remain by his side) standing, facing the people, with hands joined, says:

Bishop: Dearly beloved,

let us pray to God the almighty Father,

for these, his adopted sons and daughters,

already born again to eternal life in Baptism,

that he will graciously pour out the Holy Spirit upon them

to confirm them with his abundant gifts,

and through his anointing

conform them more fully to Christ, the Son of God.

All pray in silence for a short time.

The bishop and the priests who will minister the sacrament with him lay hands upon all the candidates (by extending their hands over them). The bishop alone says:

Bishop: Almighty God, Father of our Lord Jesus Christ,

who brought these your servants to new birth

by water and the Holy Spirit,

freeing them from sin:

send upon them, O Lord, the Holy Spirit, the Paraclete;

give them the spirit of wisdom and understanding,

the spirit of counsel and fortitude,

the spirit of knowledge and piety;

fill them with the spirit of the fear of the Lord.

Through Christ our Lord.

**All: Amen.**

The Anointing with Chrism

The bishop receives his mitre from the Master of Ceremonies and puts it on.

Amend the following rubrics to outline the process for confirmation.

The Chrism is brought to the bishop. Each candidate goes to the bishop, or the bishop may go to the individual candidates. The one who presents the candidate places his/her right hand on the latter’s shoulder and gives the candidate’s name to the bishop – either verbally or by handing over a card – or the candidate may give his or her own name.

The bishop dips his right thumb in the chrism and makes the sign of the cross on the forehead of the one to be confirmed, as he says:

Bishop: N., be sealed with the Gift of the Holy Spirit.

**Child: Amen.**

The bishop touches the cheek of the newly confirmed as a sign of peace.

Bishop: Peace be with you.

**Child: And with your Spirit.**

Silence, music or an appropriate hymn may accompany the anointing.

If a hymn is used it is inserted here.

When the bishop has finished administering confirmation, he goes to the credence table to clean his hands. On returning to the chair he sits for abrief time before standing for the Universal Prayer.

The Universal Prayer Please stand

The bishop removes his mitre and hands it to the Master of Ceremonies.

Insert Introductory statement and petitions. There is normally no concluding prayer at the end of the petitions in a Liturgy of the Word. The Lord’s Prayer functions as the concluding prayer.

The Universal Prayer found in the Order of Confirmation is a sample only as specified by rubric 47. The introduction to the Lord’s Prayer (48) states that it ‘gathers together our petitions’ thus indicating its function.

Two options for the Introduction follow: Option A from the Order of Confirmation and Option B which extends the Introduction in light of n 13 of the Introduction to the Order of Confirmation.

The Recitation of the Lord’s Prayer

Using these or similar words the bishop introduces the Our Father.

*Option A*

Bishop: Dearly beloved, let us gather together our petitions,

 praying with one voice,

 as our Lord Jesus Christ taught us.

*Option B*

Bishop: My brothers and sisters,

the power of the Holy Spirit enables us to pray

and to call God Our Father.

Let us gather together our petitions,

praying with one voice,

as the Lord Jesus Christ taught us.

The bishop extends his hands, and, together with the Assembly, continues:

**All: Our Father, who art in heaven,**

**hallowed be thy name;**

**thy kingdom come,**

**thy will be done**

**on earth as it is in heaven.**

**Give us this day our daily bread,**

**and forgive us our trespasses,**

**as we forgive those who trespass against us;**

**and lead us not into temptation,**

**but deliver us from evil.**

The Concluding Rite

Presentation of Certificates

The bishop addresses the sponsors, inviting them to present the newly confirmed with their certificates.

Special Greeting

This is included if there are people to be greeted by the bishop as outlined in the Diocesan Guidelines for Confirmation item 14.

Greeting

The bishop receives his mitre from the Master of Ceremonies and puts it on.

Bishop: The Lord be with you.

**All: And with your spirit.**

Solemn Blessing

Choose either the Solemn Blessing or the Prayer Over the People (Missal pg. 1188)

Bishop**:** Bow down for the blessing.

Bishop: May God the Father almighty bless you

whom he has made his sons and daughters

reborn by the Holy Spirit,

and may he keep you worthy of his fatherly love.

**All: Amen.**

Bishop:May his Only Begotten Son,

who promised the Spirit of truth would abide in his Church,

bless you and confirm you by his power

in the confession of the true faith.

**All: Amen.**

Bishop: May the Holy Spirit,

who kindles the fire of charity in the hearts of disciples,

bless you and lead you blameless and gathered as one,

into the joy of the Kingdom of God

**All: Amen.**

The bishop receives his crozier from the Master of Ceremonies.

Bishop: May almighty God bless all of you who are gathered here,

the Father, X and the Son, X and the Holy X Spirit.

**All: Amen.**

**OR**

Prayer over the People

Bishop: Bow down for the blessing.

Bishop: Confirm O God,

what you have brought about in us,

and preserve in the hearts of your faithful

the gifts of the Holy Spirit:

may they never be ashamed

to confess Christ crucified before the world

and by devoted charity

may they ever fulfil his commands.

Who lives and reigns for ever and ever.

**All: Amen.**

The bishop receives his crozier from the Master of Ceremonies.

Bishop: May almighty God bless all of you who are gathered here,

the Father, X and the Son, X and the Holy X Spirit.

**All: Amen.**

Dismissal

Bishop: Go and announce the Gospel of the Lord.

**All: Thanks be to God.**

Recessional Hymn

Insert rubrics and hymn here

Acknowledgement

All hymns/mass parts used in the liturgy are to be acknowledged where they occur in all copies - the Master Order of Service, the people’s booklet or powerpoint. Please see the template and other resources on the diocesan [website](https://www.mn.catholic.org.au/media/1230/practice-note-liturgical-music_update-3-1706.pdf) for further copyright information.

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Organisation sheet

**Presider:**

**Concelebrants:**

**Deacon**

**Master of Ceremonies:**

**Servers:**

**Music:**

**INTRODUCTORY RITE**

**Entrance Procession:**

 ***Processional Cross:***

***Candles:***

 ***Book of the Gospels:***

**Introduction:**

**Sprinkling Rite:**

**LITURGY OF THE WORD**

**First Reading:**

**Psalm:**

**Second Reading:**

**Gospel:**

**SACRAMENT OF CONFIRMATION**

**Presentation of Candidates:**

**Homily:**

**Universal Prayer:**

**CONCLUDING RITE**

**Presentation of Certificates:**

**Special Greeting:**