

Clergy Professional Development - Point Allocation for Diocese of Maitland-Newcastle

Given that many of the Catholic entities that host conferences etc. have not yet understood the need to award Continuous Professional Development (CPD) points.

The diocese will recognise CPD points according to the following criteria:

1. The entity that hosts an event provides a certificate allocating CPD points

The entity that hosts the event does not provide a certificate allocating CPD points;

2. One point/hour will be given for each face to face hour or part thereof,
3. Some spiritual retreats require silent reflection time and thus one point/hour will be given for each silent hour or part thereof,
4. If the event entails group work or workshops then one point/hour will be given for each hour or part thereof of group work or workshops,
5. If one is presenting a CPD workshop then one may claim one point/hour as above and in addition another two points/hours for each of the hours of the presentation in acknowledgement of the preparation required,
6. Reference to the relevance to the ministry of the individual will need to be provided, normally before the event, and if possible a reference to the individuals CPD learning plan,
7. A CPD reference group (CPDRG) will review any application and authorise the Chancellor to issue a CPD certificate. The CPDRG shall consist of the Directors of Safeguarding and Pastoral Ministries, the Head of Human Recourses, the Vicar General, and Chancellor. Any such meetings will be held virtually.

Fr Matthew Muller



Chancellor and Canonical Advisor

Thursday, 12 March 2020